



**LORD FAIRFAX “SILVER” CHAPTER**  
**United States Army Warrant Officers Association**  
**462 Herndon Parkway, Suite 207, Herndon, VA 20170-5235**

16 May 2018

**Call to Order:** President CW4(R) John Scott presided over the meeting and called it to order at 1644 hours on 16 May 2018, at the Ft. Belvoir Golf Club. A quorum was confirmed as being present or represented by proxy.

**President:** CW4(R) John Scott

**Vice-President:** CW5 Jon Huntington

**Secretary:** CW5 Alana M. Kolcun

**Treasurer:** CW5(R) Richard “Dick” Markle

**Ways and Means:** CW5(R) Ron McLendon

**Secretary’s Report:** The Secretary’s Report for the 18 April 2018 meeting was not available for the meeting. CW3(R) Helen Pennington took notes for the Secretary in April.

**Treasurer’s Report:** The 13 May 2018 Treasurer’s Report was reported to the members present. CW5(R) Dick Markle reported income from the HQ rebate and the April car wash. CW5(R) Ron McLendon made a motion to accept the Treasurer’s report subject to audit. The motion was seconded by CW5 Jon Huntington. The motion was carried and the report passed on to record.

**Committee Reports:**

1. **Adopt-a-Highway:** The project coordinator, CW5(R) Dick Markle, reported that the next cleanup will be on 02 June 18 at 0900hr (weather permitting).

2. **Membership, Recruiting and Retention:** CW4(R) John Scott is continuing his efforts to reach out to members. Membership remains the same.

3. **WOPD Luncheon:** CW5 Jon Huntington reported that the next WOPD Luncheon is scheduled for 20 June 18 at the Ft Belvoir Officer’s Club in the Jefferson Room from 1130 to 1300hr. USAR CCWO Griffin is the guest speaker. The cost is \$15 per person. CW5(R) Markle has sent an email to chapter members with a link to Eventbrite.com to purchase tickets. CW5(R) Markle will post the event in the Ft. Belvoir Eagle.

4. **Rebuilding Together Alexandria:** CW5(R) Dick Markle Committee Chairman reported that on Saturday, 28 April 2018, the Lord Fairfax Silver Chapter again supported Rebuilding Together Alexandria (RTA) by volunteering to make needed health and safety repairs to the home of a military widow in the city of Alexandria, VA. Key repairs included installing a new front door, range hood, and outdoor hand rail. Volunteers included Dick Markle, Ed Clayton,

Bill Andrews, Helen Pennington, Alana Kolcun, Ron McLendon, Jon Huntington, Tom Pagano and Eddie Mallard. The chapter also donated \$250 to the RTA project. At the end of the Minutes is a rollup of the hours contributed to this event.

**5. Officer Elections:** CW5(R) Ron McLendon reported that CW4(R) John Scott and CW5 Jon Huntington were voted for Chapter President and Vice President, respectively. Overall there was not a good return on ballots from the Chapter. Ballots were returned via email versus mail.

**6. Ways and Means:** CW5(R) Ron McLendon Committee Chairman. CW5(R) Dick Markle reported that the 21 April Car Wash was a huge success. Approximately 33 cars were washed raising \$641 for the Chapter. Volunteers included: Christine Stinson and her daughter, Saige, Marcus Walden, Alana Kolcun and her husband, Dan, Jan Chayt, Ron McLendon, Jon Huntington, and Dick Markle. Special thanks were given to Alana Kolcun for the Dunkin Donuts and reworked car wash signs, and Jan Chayt, (the retired CID cookie lady), for the delicious homemade cookies. Approximate volunteer hours: 40hr.

**7. WO Birthday Picnic:** CW5 Jon Huntington Committee Chairman. CW5 Huntington has reserved Shelter #1 at the Occoquan Park on 14 July, Saturday from 0900-1500 for the Chapter WO Birthday Picnic. The cost of the location is \$106. CW4(R) Scott motioned that the Chapter reimburse CW5 Huntington the \$106. The motion was seconded by CW5(R) Markle with all present in favor.

The event will be free; however, donations will be accepted. The Chapter will provide the following food/drink items for the event: Hamburgers, hot dogs, buns, potato salad, chips and water. CW4(R) Scott volunteered to make required food purchases for the event. Food committee includes: CW4(R) Scott, CW5 Huntington, and CW5(R) McLendon. CW5 Kolcun motioned that the Chapter obligate \$300 for the event. The motion was seconded by CW5 Huntington with all present in favor. A fun run will not be conducted with the picnic. Instead the Chapter will assist with the OCAR 5K run on 9 July 18.

**Awards:** NTR.

**President's Report:** NTR.

**Vice President's Report:** CW5(R) Jon Huntington is actively reaching out to the local CCWO's in the area to speak about recruitment and retention. Recently he was at the Military Intelligence Readiness Command (MIRC) and met with some of the WO's there. CW5 Huntington plans to reach out to the National Guard's new CCWO and the Intelligence Security Command (INSCOM) CCWO.

**Old/Unfinished Business:**

1. Member appreciation luncheon. CW4(R) John Scott is planning an appreciation luncheon for 21-22 people on 18 August 18 from 1300-1530hr. Location is TBD. CW4(R)

Scott has the list of attendees. CW5(R) Dick Markle motioned that the Chapter obligate \$450 for the event. The motion was seconded by CW5(R) Ron McLendon with all present in favor.

2. 100<sup>th</sup> Anniversary of the Warrant Officer Cohort. CW5 Huntington reported that he was unable to make contact with CW2 Lashonda Pringle (INSCOM).

**New Business:**

1. OCAR 5K Birthday run, 09 July 18: CW5 Huntington volunteered the Chapter to assist with the event, specifically the cake purchases. More to follow on the run itself. CW5 Huntington motioned that the Chapter obligate \$100 for the cake. The motion was seconded by CW5(R) Markle with all present in favor.

2. Armed Forces Retirement Home Casino Night: Friday, 27 July 2018. CW5(R) Markle motioned that the Chapter obligate \$250 for the event. The motion was seconded by CW5 Kolcun with all present in favor.

3. USAWOA 46<sup>th</sup> AMM: The plan is for the Chapter to support the USAWO AMM in October 2018. CW5 Huntington will oversee proxies as he did in 2017. Further support required is TBD.

4. Fun Ride & Drive: 19 May 18 – cancelled. CW5 Huntington and CW5 Kolcun will coordinate the next Fun Ride & Drive.

5. Chapter Webpage: CW3 Cassada mentioned that it's just about the time to renew our webpage subscription with GoDaddy. CW3 Cassada will contact GoDaddy about a reduced/lower rate option for nonprofits. On another note, CW3 Cassada will explore options for raising funds via online fundraising options (i.e. Amazon smiles, Scrip, or eScrip).

6. CW4(R) Scott requested that CW5(R) Markle research the cost to place an add in the Ft Belvoir Eagle so the Chapter can buy a space for advertising.

7. Oath of office for elected and appointed officers was conducted by CW5(R) Mc Lendon. CW4(R) John Scott – President, CW5 Jon Huntington -Vice President, CW5 Kolcun – Secretary, and CW5(R) Markle – Treasurer.

8. Alibi item: The funeral service for Don Hess, a former chapter member and USAWOA founder, will be held on Thursday, 23 August at 1300 at Arlington National Cemetery.

**Announcements:** The next chapter meeting will be held via telecom on 18 August 2018, at 0900hr. There will not be a Chapter meeting June or July.

**Adjournment:** A motion was made to adjourn by CW5(R) Dick Markle and seconded by CW5(R) John Scott and the meeting was adjourned at 1747 hours.

**Respectfully submitted:**

**Approved:**

**Alana M. Kolcun**  
**CW5, USAR**  
**Secretary**

**John A. Scott**  
**CW4(R), USAR**  
**Chapter President**

**Members Present:**

CW4(R) John Scott  
CW5 Jon Huntington  
CW5 Alana Kolcun  
CW5(R) Richard “Dick” Markle  
CW5(R) Ron McLendon  
CW3 Marcus Walden  
CW3 Will Cassada

**Rebuilding Together Alexandria (RTA) Summary of Volunteer Hours**

12hrs Dick Markle – Multiple days  
9hrs Ron McLendon – Multiple days  
2hrs Eddie Mallard – 25 Apr 18  
6hrs Bill Andrews – 28 Apr 18  
4hrs Tom Pagano – 28 Apr 18  
7hrs Ed Clayton – 28 Apr 18  
7hrs Helen Pennington – 28 Apr 18  
7hrs Alana Kolcun – 28 Apr 18  
7hrs Jon Huntington – 28 Apr 18

Total Hours: 61 (Additional hours to be worked in May.)

**LFSC Calendar:**

02 Jun 18 – Adopt-a-Highway  
16 Jun 18 – Chapter Car Wash  
20 Jun 2018 – WOPD Luncheon – Guest speaker: CCWO Griffin.

09 Jul 18 – OCAR WO Birthday 5K run and cake cutting  
14 Jul 18 – WO Birthday Picnic  
27 Jul 18 – Casino Night @ Armed Forces Retirement Home

Aug 2018 – WOPD Luncheon  
18 Aug 18 – Conference Call 0900hr  
18 Aug18 – Appreciation Luncheon 1300-1530hr, location TBD  
23 Aug 18 – Funeral service 1300hr – Don Hess – Arlington National Cemetery

01 Sep 18 – Adopt-a-Highway  
19 Sep 18 – Chapter Meeting\*  
22 Sep 18 – Chapter Car Wash

October 2018 – 46th Annual Meeting of the Members (AMM)

13 Oct 18 – Fun Ride & Drive  
17 Oct 18 – Chapter Meeting\*

10 Nov 18 – Adopt-a-Highway

\*Chapter Meetings – Ft Belvoir Golf Course, 1630hr