



**LORD FAIRFAX “SILVER” CHAPTER**  
**United States Army Warrant Officers Association**  
**462 Herndon Parkway, Suite 207, Herndon, VA 20170-5235**

18 NOVEMBER 2017

**Call to Order:** President CW4(R) John Scott presided over the meeting and called it to order at 0904 hours on 18 November 2017, via teleconference. A quorum was confirmed as being present or represented by proxy.

**President:** CW4(R) John Scott

**Vice-President:** CW5 Jon Huntington

**Secretary:** CW5 Alana M. Kolcun

**Treasurer:** CW5(R) Richard “Dick” Markle

**Ways and Means:** CW5(R) Ron McLendon

**Secretary’s Report:** The Secretary’s Report for the 18 October 2017 meeting was emailed and reviewed by each of the members present. It was motioned by CW5(R) Dick Markle and seconded by CW5(R) Ron McLendon that the meeting minutes be accepted and passed on to record, subject to any necessary corrections. The motion was carried and the report passed on to record.

**Treasurer’s Report:** The 16 November 2017 Treasurer’s Report was reported to the members present. CW5(R) Dick Markle reported that the Chapter had two expenditures for \$100 each to Ft Belvoir and Ft Meyer CTOF for Thanksgiving Day Baskets. Income was \$650 in the form of donations that will go back out to Holiday Giving Programs. The \$300 Chapter obligation to Holiday Giving Programs will not be needed due to the receipt of multiple donations from Chapter members and affiliates. CW5(R) Ron McLendon made a motion to accept the Treasurer’s report subject to audit. The motion was seconded by CW5 Alana Kolcun. The motion was carried and the report passed on to record.

**Committee Reports:**

**1. Adopt-a-Highway:** The project coordinator, CW5(R) Dick Markle, reported that the 11 November Adopt-a-Highway cleanup was postponed due to chilling temperatures. The highway cleanup will be today, 18 November at 1200hr. On 10 November, CW5(R) Dick Markle, observed a large amount of papers along the highway and picked up three bags of trash for an hour and a half of volunteer work.

**2. WOPD Luncheon:** CW5(R) Jon Huntington reported that the WOPD Luncheon will be held from 1130-1300hr on 18 February 2018 at the Ft Belvoir Officer’s Club in the Jefferson Room. The cost is \$15 per person. The tentative guest speaker pending his/her schedule is the incoming Army Reserve CCWO.

**3. Officer Elections:** CW5(R) Ron McLendon reported that the installation of Chapter officers will be at the 16 May 2018 Chapter meeting. An email should be sent now highlighting the timeline of events. BIOS of those interested in running for office are due 01 March 2018. BIOS will be sent to Chapter members for consideration/voting on 13 March. Election date in April was not determined. CW5(R) Ron McLendon will need a current Chapter roster.

**4. Membership, Recruiting and Retention:** CW4(R) John Scott reported that he received the list from National of those members pending renewal. He is continuing his efforts to reach out to members.

**Awards:** NTR

**President's Report:** CW4(R) John Scott thanked everyone present for their efforts. He reported that it's been a good year for the Chapter and that we've done a lot to give back to the community as well as support the 45<sup>th</sup> USWOA AMM. We're doing great things and we need to get the word out. He's found that people don't read the Eagle. How effective the Chapter website is remains TBD. John reiterated his appreciation for everyone's efforts and wished everyone a Happy Thanksgiving and Christmas.

**Vice President's Report:** CW5(R) Jon Huntington wished everyone a good and safe Holiday Season. He thanked our team of Chapter members and mentioned that he has gained a lot in his role as the Vice President. Happy Thanksgiving to everyone.

**Old/Unfinished Business:**

1. December Holiday Social. It was decided that there wasn't time to put together a social before the Holidays. A social will be looked at for a later date.
2. Holiday season charitable activities update: CW5(R) Dick Markle started by noting that he hadn't received any responses from anyone to adopt one of the five children from Metro USO. CW4(R) John Scott, CW5(R) Jon Huntington, and CW5(R) Ron McLendon each volunteered to adopt a child. They will coordinate with Dick. The suspense for donating money and gifts is 04 December. Between 5-7 December, Dick will make final gift and gift card purchases as needed. On 08 December, Dick will deliver the gifts and gift cards.
  - Operation Sugar Plum (gift cards)
  - Project USO Elf (toys)
  - Ft Meyer gift giving
3. Recognize CW3 William Cassada and hang streamer for best Chapter website. Postponed to January.
4. Funeral for Frank Dyer, CW5 (Ret) - 02 Feb 2018. (1 pm in the old post chapel at Ft Myer).

**New Business:**

1. CW5(R) Jon Huntington mentioned that there will be a luncheon/gathering on 28 November to say goodbye to CW5 Russ Smith. A table for 12-18 people has been reserved at the Ft Belvoir Officer's Club from 1130-1300hr.
2. CW5(R) Ron McLendon mention that he received CW5(R) Frank Dyer's Warrant Officer clock from Jean Dyer. He's planning on mailing it to CW5 Phyllis Wilson to see if it can be added to the WO Museum. Ron will send an email with a photo of the clock. Ron mentioned that Frank has had an interesting career as a Warrant Officer. Ron recommended that we do a Warrant Officer of the month spotlight with Frank being the first. CW4(R) John Scott thought this was a great idea and that we make a WO of the Month Committee to collect BIOS. A committee chairman was not discussed/determined.
3. CW5(R) Dick Markle requested a consensus for the Chapter to participate in the Rebuilding Together Alexandria on 28 April. CW5(R) Ron McLendon made a motion to participate and the motion was seconded by CW5 Alana Kolcun will all present in favor. Dick will sign the Chapter up for a project with a scope like previous years.

**Announcements:** The next chapter meeting will be held on 17 January 2018, at 1630hr. The location is TBD. There will not be a Chapter meeting in December.

**Adjournment:** A motion was made to adjourn by CW5(R) Dick Markle and seconded by CW3(R) Helen Pennington and the meeting was adjourned at 0943 hours.

**Respectfully submitted:**

**Alana M. Kolcun**  
**CW5, USAR**  
**Secretary**

**Approved:**

**John A. Scott**  
**CW4(R), USAR**  
**Chapter President**

**Members Present:**

CW4(R) John Scott  
CW5 Jon Huntington  
CW5 Alana Kolcun  
CW5(R) Richard "Dick" Markle  
CW5(R) Ron McLendon  
CW5(R) Eddie Mallard  
CW3(R) Helen Pennington